

MINUTES

Workforce Connection Of Central New Mexico Chief Elected Officials

Thursday, November 18, 2004

1:00 pm

MRCOG, 317 Commercial NE, Third Floor Board Room

(Lawrence Rael welcomed the CEOs, explained the WCCNM program, and explained the CEOs roles and responsibilities as they pertain to the WCCNM.)

Call to Order- 1:15 pm by Mayor Adan Encinias

Attendance-

CEO's Present

Mayor Charles Aguilar

Mayor Adan Encinias

Mayor Larry Abraham

Mayor Ethel Marharg

Others Present

Lawrence Rael

Jerilynn Sans

Approval of Thursday, November 18, 2004- Agenda

Motion: Mayor Abraham

Second: Mayor Aguilar

No Discussion

Action: Passed by voice vote

Tab 1: Approval of Minutes, Chief Elected Officials- June 24, 2004

Motion: Mayor Aguilar

Second: Mayor Maharg

No Discussion

Action: Passed by voice vote

FINAL ACTION ITEMS

Five Final Action Items were discussed and voted on- All five passed by a voice vote

Passed

- Approval of WCCNM Budget, WFCP-15-04
- Approval of WCCNM CEO Liability Resolution, R-04-03
- Approval of WCCNM Board Members
- Approval of WCCNM Youth Council Members
- Approval of WCCNM Five-Year Plan

Tab 2: Approval of WCCNM Budget, WFCP-15-04- Introduction and Background by Lawrence Rael.

- On June 24, 2004 the CEOs approved the initial PY04 Budget comprised of the PY04 allocation of \$3,274,820 issued by the Governor's Office of Workforce Training and Development (OWTD).
- This budget was approved with the understanding that during the first quarter of the current program year the PY03 carryin amount would be available and incorporated into the PY04 budget.
- MRCOG staff have closed PY03 with an available carryin balance of \$1,523,640 to be used in conjunction with PY04 allocation.
- On June 24, 2004 OWTD also awarded \$225,000 of 10% set-aside funds to the Central Region to provide allowable activities, this was also shown in the PY04 budget presented.
- This budget may change as line item changes occur, staff will keep the Board up to date of any changes.
- Mr. Rael explained this budget is already in place but must still be approved by the CEOs

Discussion and Questions Followed

Motion: Mayor Abraham

Second: Mayor Maharg

No Discussion

Action: Passed by voice vote

Tab 3: Approval of CEO Liability Resolution, R-04-03- Introduction and Background by Lawrence Rael

- As required by Federal law, the Central Area Chief Elected Officials, as grant recipients of WIA funds, shall be liable for any misuse of the grant funds allocated to the local area.
- CEOs are only liable to the extent that the USDOL and NMDOL determine funds have been misused.
- All WIA disallowed costs will be presented to the CEOs to determine their equitable share of liability.

Discussion and Questions Followed

Motion: Mayor Maharg

Second: Mayor Aguilar

No Discussion

Action: Passed by voice vote

Tab 4: Approval of WCCNM Board Members- Introduction and Background by Lawrence Rael

- Mr. Rael explained that in order to stay in compliance with Federal and State regulations the WCCNM Board must stay at 51% Business representatives. He also explained the nomination process.
- Other nominees were presented to the CEOs due to vacancies on the Board.
- Three individuals were slated for appointment to the WCCNM Board:
 - Jeff Armijo- Business Owner
 - John Gerhard- Business Owner
 - Doug Calderwood- Partner- Aging and Long Term Services Department
- One individual was slated for reappointment to the WCCNM Board:
 - Nancy Renner- Post Secondary Education

Motion to Approve All Nominees: Mayor Abraham

Second: Mayor Aguilar

No Discussion

Action: Passed by voice vote

Tab 5: Approval of WCCNM Youth Council Members- Introduction and Background by Lawrence Rael

- Six individuals were slated for appointment to the WCCNM Board
- Youth Council Nominees include:
 - Bob Davey- WCCNM Board Member
 - Helen Lopez- Local and Public Housing Authority Representative
 - Robin Jordan- Parent of Eligible Youth
 - Dr. Susan Brower- Youth Service
 - John Dantis- Youth Service
 - Dr. Emily Salazar- Job Corps

Motion to Approve All Nominees: Mayor Aguilar

Second: Mayor Maharg

No Discussion

Action: Passed by voice vote

Tab 6: Approval of WCCNM Five-Year Plan- Introduction and Background by Lawrence Rael

- Federal law requires local boards to develop a Five-Year plan and make it available to the Public as well as with the State Administrative Entity.
- The current Five-Year plan was written in 2002 and is outdated; the new plan will reflect the general direction of the current Administrative Entity/Fiscal Agent as well as policies passed by the Board since 2002.

Discussion and Questions Followed

Motion: Mayor Aguilar

Second: Mayor Abraham

No Discussion

Action: Passed by voice vote

Mayor Adan Encinias would like it noted that he abstained from voting on all Action Items due to his affiliation with the NMDOL.

OTHER DISCUSSION AND INFORMATION ITEMS

- **Update of WCCNM Programs-** by Lawrence Rael
 - Mr. Rael explained that all WCCNM program are being monitored and proceeding in a positive direction.
 - About Face! a program of the National Guard will be implemented in the Central area to mentor youth.
 - MRCOG will keep the CEOs updated on the WCCNM program.

PUBLIC COMMENT/ADJOURNMENT

Public Comments-

- Mayor Aguilar would like MRCOG to look into compensation for CEOs travel to and from meetings.

Adjournment- 2:25 p.m.

Next Meeting- Undetermined

A more detailed account of the meeting and discussions are available for review at the MRCOG offices at: 317 Commercial NE, Suite 104 Albuquerque, NM 87102